



ONLINE APPLICATION SUBMISSION PROCEDURE

PERMISSION FOR LAYING/ ESTABLISHING UNDERGROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME (FORM-2)

1. Applicant sign-in (login) to RajSSO (<https://sso.rajasthan.gov.in>) portal using his/ her SSOID as shown in figure below.

2. After successful sign-in (login), applicant selects “TELECOM INFRASTRUCTURE (UDH/ LSG)” from the available list of applications as shown in figure below.



UDH/ LSG DEPARTMENT eSERVICES

3. Applicant will see the following interface i.e. CITIZEN DASHBOARD where all the applications submitted by him/ her would be listed along with their present status.

Telecom Infrastructure (UDH/LSG)
Government of Rajasthan

CITIZEN DASHBOARD

Search Criteria

Form Type: ALL App. Status: ALL

Search

Search...

Show Rows: 10

S.NO.	SUBMITTED TO	SERVICE	APP. ID	APP. DATE/ TME	APPLICANT NAME	STATUS	VIEW
 There are no items that can be shown in this section.							

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4. Applicant clicks on “APPLICATION” icon as highlighted in the figure below and selects “FORM-2 Under Ground” to submit application afresh.

Telecom Infrastructure (UDH/LSG)
Government of Rajasthan

CITIZEN DASHBOARD

Search Criteria

Form Type: ALL App. Status: ALL

Search

Search...

Show Rows: 10

S.NO.	SUBMITTED TO	SERVICE	APP. ID	APP. DATE/ TME	APPLICANT NAME	STATUS	VIEW
 There are no items that can be shown in this section.							

https://swctest.rajasthan.gov.in/TELECOM/Dashboard#

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5. Applicant fills all the required mandatory inputs and uploads the required and relevant supporting documents and then clicks the “SUBMIT” button to submit the application as highlighted in the figure below.

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FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

*mandatory input

Authority Details

Category*
Select Category

Authority Name*

Details of the Applicant (Licensee)

License Details*
Max. 500 Character

Name of Licensee*

Registered Address*
Max. 500 Character

Rajasthan Circle office Address*
Max. 500 Character

Name of Authorized Person*

Designation of Authorized Person*

Mobile No.*

E-mail*

Pin Code*

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Telecom Infrastructure (UDH/LSG)
Government of Rajasthan

FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

Details of the Proposed work to be laid

Length etc. of the proposed work (in KMS)*

Route planned for the proposed work*

Nature of the proposed work*

Methodology for execution of the proposed work*

Details of expenses that local body will necessarily be put in consequence of the proposed work*
Max. 500 Character

Address Type*
☐ Rural ☐ Urban

State*

District*

Tehsil*

Block*

Other Information for proposed work

The details of land or building or structure where the laying of OFC/ Telegraph infrastructure is proposed.*
Max. 500 Character

The mode of and the time duration for, execution of the work.*
Max. 500 Character

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Telecom Infrastructure (UDH/LSG)

Government of Rajasthan

Help

A- A A+

BPAS.TEST

FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

Other Information for proposed work

The details of land or building or structure where the laying of OFC/ Telegraph infrastructure is proposed. *

Max. 500 Character

The mode of and the time duration for, execution of the work. *

Max. 500 Character

The time of the day when the work is expected to be done in case the applicant expects the work to be done during specific time of the day. *

Max. 500 Character

The inconvenience that is likely to be caused to the public and the specific measures proposed to be taken to mitigate such convenience. *

Max. 500 Character

The specific measures proposed to be given to ensure public safety during execution of the work. *

Max. 500 Character

Any other matter relevant, in the opinion of the licensee, connected with or relative to the work proposed to be undertaken.

Max. 500 Character

Any other information required under any order of DoT, State Govt. or Local Body.

Max. 500 Character

Attachments

A1

☐ If Not Applicable, Click on Checkbox

Copy of relevant license granted by the DoT *

Max. Size 5MB , File Format PDF, JPG, PNG

A2

☐ If Not Applicable, Click on Checkbox

The location map showing the details of under ground or over ground OFC/ Telegraph infrastructure including route planned, exact latitude and longitude, natu

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A- A A+

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FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

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The location map showing the details of under ground or over ground OFC/ Telegraph infrastructure including route planned, exact latitude and longitude, natu

Max. Size 5MB , File Format PDF, JPG, PNG

A3

☐ If Not Applicable, Click on Checkbox

Certificate by a structural engineer attesting to the structural safety of building where the post or other above-ground contrivances is proposed to be establishe

Max. Size 5MB , File Format PDF, JPG, PNG

A4

☐ If Not Applicable, Click on Checkbox

Certificate of technical design by a structural engineer attesting to the structural safety of the over ground telegraph infrastructure. *

Max. Size 5MB , File Format PDF, JPG, PNG

A5

☐ If Not Applicable, Click on Checkbox

The detailed technical design and drawing of the post or other above-ground contrivances (in case of over ground cabling) *

Max. Size 5MB , File Format PDF, JPG, PNG

A6

☐ If Not Applicable, Click on Checkbox

Copy of approval issued by the DoT for locations of the above-ground contrivances proposed to be used for the transmission of Radio waves or Hertzian waves

Max. Size 5MB , File Format PDF, JPG, PNG

A7

☐ If Not Applicable, Click on Checkbox

For Forest/ Protected Areas, the copy of clearance from State Environment & Forest Department, if applicable *

Max. Size 5MB , File Format PDF, JPG, PNG

A8

☐ If Not Applicable, Click on Checkbox

Copy of consent of the owner of land/ building where the OFC/ Telegraph infrastructure proposed to be laid *

Max. Size 5MB , File Format PDF, JPG, PNG

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Telecom Infrastructure (UDH/LSG)
Government of Rajasthan

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FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

	Checkbox	Max. Size 5MB , File Format PDF, JPG, PNG
A6	<input type="checkbox"/> If Not Applicable, Click on Checkbox	Copy of approval issued by the DoT for locations of the above-ground contrivances proposed to be used for the transmission of Radio waves or Hertzian waves Max. Size 5MB , File Format PDF, JPG, PNG
A7	<input type="checkbox"/> If Not Applicable, Click on Checkbox	For Forest/ Protected Areas, the copy of clearance from State Environment & Forest Department, if applicable * Max. Size 5MB , File Format PDF, JPG, PNG
A8	<input type="checkbox"/> If Not Applicable, Click on Checkbox	Copy of consent of the owner of land/ building where the OFC/ Telegraph infrastructure proposed to be laid * Max. Size 5MB , File Format PDF, JPG, PNG

Declarations

1. I hereby declare that I have carefully read the policy. I fully comply with the terms and condition therein.
2. I understand that this application, if found incomplete in any respect and/ or if found with conditional compliance or not accompanied with the processing fee, shall be summarily rejected.
3. I understand that processing fee is non-refundable irrespective of whether or not the permission is granted to me.
4. I declare that if at any time any averments made or information furnished by me is found incorrect or false, my application shall be liable to be rejected and any permission granted on the basis of such information/ documents shall be liable to be cancelled/ rejected.
5. I hereby make commitment that I will discharge the responsibility for restoration, to the extent reasonable and prudent, of the damage that the local body will necessarily be put in consequence of the work proposed to be undertaken.

☐ Agree *

Submit **Cancel**

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6. Applicant is presented with a confirmation window as highlighted in the figure below wherein he/ she is prompted to confirm the request submission.

Telecom Infrastructure (UDH/LSG)
Government of Rajasthan

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FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

	Checkbox	Max. Size 5MB , File Format PDF, JPG, PNG
A6	<input checked="" type="checkbox"/> If Not Applicable, Click on Checkbox	Copy of approval issued by the DoT for locations of the above-ground contrivances proposed to be used for the transmission of Radio waves or Hertzian waves Max. Size 5MB , File Format PDF, JPG, PNG
A7	<input checked="" type="checkbox"/> If Not Applicable, Click on Checkbox	For Forest/ Protected Areas, the copy of clearance from State Environment & Forest Department, if applicable Max. Size 5MB , File Format PDF, JPG, PNG
A8	<input checked="" type="checkbox"/> If Not Applicable, Click on Checkbox	Copy of consent of the owner of land/ building where the OFC/ Telegraph infrastructure proposed to be laid Max. Size 5MB , File Format PDF, JPG, PNG

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5. I hereby make commitment that I will discharge the responsibility for restoration, to the extent reasonable and prudent, of the damage that the local body will necessarily be put in consequence of the work proposed to be undertaken.

☒ I Agree *

Confirmation

Are you sure?

Yes **No**

Submit **Cancel**

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7. Applicant clicks on the YES button as highlighted in the figure below to submit the application.

The screenshot shows the 'FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME' on the Government of Rajasthan portal. The form includes sections for declarations and a confirmation dialog. The 'Yes' button in the confirmation dialog is highlighted with a red box.

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Government of Rajasthan

FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

Declarations

- I hereby declare that I have carefully read the terms and conditions of the application.
- I understand that this application, if found incomplete in any respect and/ or if found with conditional compliance or not accompanied with the processing fee, shall be summarily rejected.
- I understand that processing fee is non-refundable irrespective of whether or not the permission is granted to me.
- I declare that if at any time any averments made or information furnished by me is found incorrect or false, my application shall be liable to be rejected and any permission granted on the basis of such information/ documents shall be liable to be cancelled/ rejected.
- I hereby make commitment that I will discharge the responsibility for restoration, to the extent reasonable and prudent, of the damage that the local body will necessarily be put in consequence of the work proposed to be undertaken.

☒ I Agree *

Confirmation

Are you sure?

Yes **No**

Submit Cancel

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8. Applicant is immediately acknowledged the receipt of his/ her submission as highlighted in the figure below. Also, an Email/ SMS acknowledgement is sent to the applicant by system.

Note: - System also notifies the applicant about site inspection by respective department officer.

The screenshot shows the 'FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME' on the Government of Rajasthan portal. The form includes sections for declarations and an information dialog. The 'Information' dialog is highlighted with a red box.

Telecom Infrastructure (UDH/LSG)
Government of Rajasthan

FORM-2: APPLICATION FOR PERMISSION FOR LAYING/ ESTABLISHING UNDER GROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME

Information

Your application for Form 2: Under Ground has been submitted successfully vide Application ID (ALW/2020-21/TIF2/2).

Close

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9. Application status is now updated as “PENDING WITH <DEPT-OFFICER>” by the system as highlighted in the figure below.

The screenshot displays the 'CITIZEN DASHBOARD' for the Telecom Infrastructure (UDH/LSG) Government of Rajasthan. The dashboard includes a search criteria section with 'Form Type' set to 'ALL' and 'App. Status' set to 'ALL'. A search button is present. Below this is a table with the following data:

S.NO.	SUBMITTED TO	SERVICE	APP. ID	APP. DATE/ TME	APPLICANT NAME	STATUS	VIEW
1	UIT ALWAR	FORM-2: UNDER GROUND TELEGRAPH INFRASTRUCTURE	ALW/2020-21/TIF2/2	29/01/2021 5:46PM	DVSD	PENDING WITH DA	

The status 'PENDING WITH DA' is highlighted in red. The footer of the dashboard states: 'Site designed, developed & hosted by Department of Information Technology & Communication, Govt. of Rajasthan. Website Policy'.

THANK YOU